

B.S. Abdur Rahman Crescent Institute of Science and Technology

HEI Profile & Administrative Details

**Final Submission Status :
Submitted**

**Final Submission Date :
5/11/2026 7:56:01 PM**

Application Submitted For: Academic Year **2026-27**, Session **August**, Programme **Both**

HEI Basic Information :

Registration ID: DEB-U-0445	Name of the HEI: B.S. Abdur Rahman Crescent Institute of Science and Technology	Institution Type: Deemed University	Year of Establishment: December 2008	Mode of Education: Dual Mode
Address_1: Seethakathi Estate, GST Road, Vandalur, Chennai, Tamil Nadu, City: Chennai, District: Chengalpattu, State: Tamil Nadu, Pincode: 600048, Telephone: 4422751347, Email: bsar@bsauniv.ac.in		Official Website of HEI: www.crescent.education	Official website for ODL and Online Learning: https://distance.crescent-institute.edu.in/	

HEI Authorities

Vice Chancellor

Name of the Vice Chancellor: Dr. A. Peer Mohamed	Vice Chancellor Official Email: vc@crescent.education	Vice Chancellor Mobile: 9840940751	Phone (Office): 4422759201
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Registrar

Name of the Registrar: Dr N Raja Hussain	Registrar Official Email: registrar@crescent.education	Registrar Mobile: 9444785015	Phone (Office): 4422759203
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Director of Centre for Distance and Online Education (CDOE)

Name of Director of Centre for Distance and Online Education(CDOE) / Director of Online Education(COE) Dr. A. Jaya	Email Id(Official): director.cresoline@crescent.education	Mobile No: 9841826003	Desgination:	Appointment Letter: View	Joining Report: View
Highest Education Qualification: Ph.D					

For Dual mode University

Name of Centre (CDOE): B.S. Abdur Rahman Crescent Institute of Science and Technology	Address: GST Road, Vandalur, Chennai	Telephone: 4422759224	Email: director.cresoline@crescent.education
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NAAC Details

Whether accredited by NAAC? :- **Yes**

Grade :- **A+**

Score :- **3.33**

Validity of NAAC :- **2026-02-27**

Upload NAAC Document :-

NIRF Ranking

Year 1:- **2023**

Ranking 1:- -

Upload NIRF Certificate :- -

Year 2:- **2024**

Ranking 2:- -

Upload NIRF Certificate :- -

Year 3:- **2025**

Ranking 3:- -

Upload NIRF Certificate :- -

HEI Recognition

Recognition status of the HEI as per UGC Act, 1956: **SECTION 3**

Is HEI also recognized under 12 B? **No**

Copy of relevant page of Act allowing HEI to offer the programme in ODL/Online mode

Whether HEI has approval of the statutory bodies under its Act for offering the programme in ODL or Online or Both mode under Act

Upload the minutes (minutes of relevant meeting- duly signed by all members of Academic Council) of the meeting/relevant document

Recognition status of the HEI as per UGC Act, 1956:

Is HEI also recognized under 12 B?

Territorial Jurisdiction

Territorial Jurisdiction of HEI as per its Act: **At Headquarter**

Territorial Jurisdiction as per UGC Regulations 2020 : **At Headquarter**

Total Build-up area for Open and Distance Learning activity - Minimum 15000 sq.ft. (carpet area):

BUILD-UP AREA TYPE	MINIMUM BUILT UP AREAAS PER REGULATIONS	BUILT-UP AREA AVAILABLE (CARPET AREA SQ. FT)	DIFFERENCE	COMPLIANCE OR NOT
Academic	7500			
Administrative	1500			
Academic support such as Library, Reading Room, Computer Centre, ICT labs, Video and Audio Labs etc.	4500			
Amenities or other support facilities (Excluding toilets)	1500			
Total built-up area for ODL activities	15000			

Payment History

SR NO	YEAR	SESSION	CATEGORY	NO OF PROGRAMME	FEE AMOUNT	PAYMENT STATUS	BANK TRANSACTION REFERENCE NO	GST NO.	PAYMENTDATE
1	2026-27	August	Programme	3	147500.00	Ok	20260511820825	33AABTB5026G1Z8	11-05-2026

Proposed Programme:

SR NO	PROGRAMME	BASIC DETAILS		ACADEMIC DETAILS		DOCUMENTS	
1	MASTERS OF ARTS (ISLAMIC STUDIES)	Programme Offered	Both	Entry Qualification	Bachelor's	Batch Proof	View
		Level	PG	Duration	2	Regulatory Approval	--
		Discipline	Arts/Humanities/Social Sciences	Credits	72	Documentary proof of Science programme(s)	--
		Degree	45	Department	SCHOOL OF ISLAMIC STUDIES		
		Programme Name	MASTERS OF ARTS (ISLAMIC STUDIES)	Practical	No		
		Specialization	(ISLAMIC STUDIES)	Conventional Mode	Yes		
				No. of Batch Passed	3		
		Regulatory Approval Required	No				
		Proposed Intake	--				

SR NO	PROGRAMME	BASIC DETAILS		ACADEMIC DETAILS		DOCUMENTS	
2	BACHELOR OF ARTS (HONS) (PUBLIC POLICY)	Programme Offered	Both	Entry Qualification	10+2	Batch Proof	View
		Level	UG	Duration	3	Regulatory Approval	--
		Discipline	Arts/Humanities/Social Sciences	Credits	137	Documentary proof of Science programme(s)	--
		Degree	5	Department	DEPARTMENT OF PUBLIC POLICY		
		Programme Name	BACHELOR OF ARTS (HONS) (PUBLIC POLICY)	Practical	No		
		Specialization	(PUBLIC POLICY)	Conventional Mode	Yes		
				No. of Batch Passed	2		
		Regulatory Approval Required	No				
		Proposed Intake	--				
3	BACHELOR OF ARTS (HONS) (ENGLISH)	Programme Offered	Both	Entry Qualification	10+2	Batch Proof	View
		Level	UG	Duration	3	Regulatory Approval	--
		Discipline	Arts/Humanities/Social Sciences	Credits	125	Documentary proof of Science programme(s)	--
		Degree	5	Department	DEPARTMENT OF ENGLISH		
		Programme Name	BACHELOR OF ARTS (HONS) (ENGLISH)	Practical	No		
		Specialization	(ENGLISH)	Conventional Mode	Yes		
				No. of Batch Passed	4		
		Regulatory Approval Required	No				
		Proposed Intake	--				

Mode of Evaluation:

SR NO	PROGRAMME	EVALUATION DETAILS		EXAMINATION MODE	
1	MASTERS OF ARTS (ISLAMIC STUDIES)	Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes	Whether examination through Online(For ODL Programmes)	No
		Examination Scheme	Continuous and End-Semester	Examination Scheme Followed by HEI(For ODL Programmes)	--
		Percentage of Continuous Assessment (%)	30	Whether Online Examination is within Territorial Jurisdiction(For ODL Programmes)	--
		Percentage of End-Semester / Term End Examination (%)	70	Exam Type (OL)	Online

SR NO	PROGRAMME	EVALUATION DETAILS		EXAMINATION MODE	
2	BACHELOR OF ARTS (HONS)(PUBLIC POLICY)	Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes	Whether examination through Online(For ODL Programmes)	No
		Examination Scheme	Continuous and End-Semester	Examination Scheme Followed by HEI(For ODL Programmes)	--
		Percentage of Continuous Assessment (%)	30	Whether Online Examination is within Territorial Jurisdiction(For ODL Programmes)	--
		Percentage of End-Semester / Term End Examination (%)	70	Exam Type (OL)	Online
3	BACHELOR OF ARTS (HONS)(ENGLISH)	Whether Weightages to continuous assessment and end semester examinations or term end examinations as per clause mentioned in Regulations	Yes	Whether examination through Online(For ODL Programmes)	No
		Examination Scheme	Continuous and End-Semester	Examination Scheme Followed by HEI(For ODL Programmes)	--
		Percentage of Continuous Assessment (%)	30	Whether Online Examination is within Territorial Jurisdiction(For ODL Programmes)	--
		Percentage of End-Semester / Term End Examination (%)	70	Exam Type (OL)	Online

PPR (Programme Project Report)

SR NO	YEAR	APPROVED PROGRAMME	DATE OF APPROVAL OF PPR	AUTHORITY OF APPROVING PPR	UPLOAD OF PPR
1	N.A.	MASTERS OF ARTS (ISLAMIC STUDIES)	16-03-2026	View	View
2	N.A.	BACHELOR OF ARTS (PUBLIC POLICY)	16-03-2026	View	View
3	N.A.	BACHELOR OF ARTS (ENGLISH)	16-03-2026	View	View

SLM (Self Learning Material)

SRNO	NAME OF PROGRAMME	TOTAL NO. OF SEMESTER	NO. OF SEMESTERS FOR WHICH SLM IS READY	LAST UPDATED	DETAILS OF COURSES			PLAGARISM REPORT			DOCUMENT OF PROOF FOR OUTSOURCING MATERIAL
					SEMESTER	TOTAL COURSES	COURSES PREPARED	SEMESTER	PLAGIARISM (%)	REPORT	
1	BACHELOR OF ARTS (PUBLIC POLICY)	6	4	16-03-2026							NA
					1	8	8	1	20	View	
					2	8	8	2	20	View	
					3	8	8	3	20	View	
					4	8	8	4	20	View	
2	MASTERS OF ARTS (ISLAMIC STUDIES)	4	2	16-03-2026							NA
					1	5	5	1	20	View	
					2	5	5	2	20	View	
3	BACHELOR OF ARTS (ENGLISH)	6	4	16-03-2026							NA
					1	6	6	1	20	View	
					2	6	6	2	20	View	
					3	6	6	3	20	View	
					4	6	6	4	20	View	

SR NO	YEAR	PROGRAMME	QUADRANT DETAILS			ELM DETAILS	
1	2026-27	Arts/Humanities/Social Sciences - Bachelor of Arts - Public policy		Module	Ready	Approved by HEI	Yes
			Quad I	5	5	Statutory Approval	--
			Quad II	5	5	Semester	6
			Quad III	5	5	Total Courses	48
			Quad IV	5	5	Courses Prepared	18
			ELM URL	https://drive.google.com/drive/folders/1MSfN5RhbYbmZIA2xl4vZqahmcG-LZSWx?usp=drive_link			
			Plagiarism Report	--			
2	2026-27	Arts/Humanities/Social Sciences - Bachelor of Arts - English		Module	Ready	Approved by HEI	Yes
			Quad I	5	5	Statutory Approval	--
			Quad II	5	5	Semester	6
			Quad III	5	5	Total Courses	36
			Quad IV	5	5	Courses Prepared	18
			ELM URL	https://drive.google.com/drive/folders/1umASLwGfNbrAHrbtqCR2ILGjkmkWRYkU'usp=drive_link			
			Plagiarism Report	--			
3	2026-27	Arts/Humanities/Social Sciences - Masters of Arts - Islamic Studies		Module	Ready	Approved by HEI	Yes
			Quad I	5	5	Statutory Approval	--
			Quad II	5	5	Semester	4
			Quad III	5	5	Total Courses	5
			Quad IV	5	5	Courses Prepared	5
			ELM URL	https://drive.google.com/drive/folders/1wCEwhkm4JiTb2AvKoa-HfN4OMre8F3HG?usp=drive_link			
			Plagiarism Report	--			

Learning Management System (LMS)

Counselling Process

Mode of Counselling :- Online

Brief describe the provision in LMS to be used by HEI :-

HEI provides an integrated online platform for teaching, learning, academic administration, and learner support. The LMS facilitates: • Online learner registration and course enrolment • Delivery of e-content including videos, PDFs, presentations, and interactive materials • Conduct of live virtual classes and recorded sessions • Discussion forums, messaging, and learner–faculty interaction • Online assignments, quizzes, examinations, and evaluation • Attendance monitoring and learner progress tracking • Academic analytics and report generation • Integration with video conferencing tools, digital libraries, and assessment systems • Secure access through web and mobile platforms with role-based authentication The LMS supports blended and online learning delivery with interoperability standards such as SCORM, LTI, and API integration, ensuring scalability, accessibility, and effective academic management.

Briefly write how the Learning Management System (LMS) will ensure the following: (provide a demo link, if available) :-

<https://vimeo.com/1190677338?share=copy&fl=sv&fe=ci>

Assessment mechanism	The weightage for different components of assessments for both Open and Distance Learning mode and Online mode shall be as under: (i) Continuous or formative assessment (in semester): Maximum 30 percent. (ii) Summative assessment (end semester examination or term end examination): Minimum 70 percent. • Midterm and Semester End Examinations are followed in ODL & OL programmes. • Substitute Examinations are conducted for ODL & OL learners for those who missed MIDTERM examinations. • Students are permitted to appear for Supplementary Examinations.
Identified technological interface and interoperability	1. The LMS provides a web-based user interface accessible through desktops, laptops, tablets, and mobile devices. 2. It supports multi-user access for administrators, faculty members, learners, and evaluators through secure login credentials. 3. The platform integrates with: a. Student Information Systems (SIS) b. Online assessment tools c. Video conferencing platforms d. Digital libraries and e-content repositories e. Email and notification systems 4. LMS enables seamless exchange of learner data, attendance, grades, course materials, and assessment records across integrated systems. 5. The system is compatible with commonly used browsers and operating systems, ensuring accessibility and scalability. 6. The LMS supports integration with synchronous and asynchronous learning tools for online and blended learning delivery.
Learner’s Authentication Requirements	For ODL learners Physical verification done during the examination and classes. (Hall ticket, Aadhaar and Student ID card) For OL learners login to LMS access through learners credentials learners can login to Secured browser for examination faculty can do Remote proctoring. In addition , auto proctoring mechanism available.
Learner Registration - through a web application	Learner registration is carried out through a secure web-based application integrated with the Learning Management System. The online registration system enables learners to: Create user accounts Submit application forms Upload required documents Pay semester and examination fees through online payment gateways Receive automated confirmation and login credentials The application supports authentication, data validation, and role-based access for students, faculty, and administrators. Registered learners are automatically mapped to programmes, courses, and learning resources within the LMS. The system maintains a centralized digital database for learner profiles, enrolment records, attendance, assessments, and academic progress. The web application is accessible through desktops and mobile devices and supports secure data transmission and storage mechanisms.
Active Engagement of the Learners along with Analytics for active engagement of learners and Reporting	ODL • Weekend classes are being conducted for Open and Distance Learning Programmes. • Providing course materials, ICT enabled teaching methods, assessments, and student support services are designed to meet the diverse needs of distance learners and facilitate meaningful learning experiences through LMS. • Access to eLM • Access to SLM as Flip book model • Attendance log record is maintained • Question papers are prepared as per the Bloom’s taxonomy. To ensure the quality instructional design DAAC audit is conducted. OL • Providing Regular live session class • Access to eLM • Access to SLM as Flip book model • Discussion forum and MCQ are available • Feedback mechanism is enabled through LMS. • Grievances redressal mechanism is available. • Self-assessment mechanism through LMS.
Payment Gateway –using Digital Payment system	All the fee payment through online portal only
Tracking the delivery of a Course or programme	The Learning Management System enables continuous tracking and monitoring of course and programme delivery through an integrated digital platform. The system tracks: Course progress and completion status Learner attendance and participation Access to e-content and learning materials Assignment submission and evaluation Online assessment performance Faculty engagement and instructional activities Real-time dashboards and analytics help administrators and faculty monitor learner progress, academic performance, and course effectiveness. Automated reports are generated for academic monitoring, quality assurance, learner support, and regulatory compliance. The LMS supports alerts and notifications for pending activities, assessment schedules, and learner engagement. The platform ensures transparency, accountability, and effective academic management throughout the delivery of the programme.

Technical Know-how or Skills Requirements	Basic computer literacy and internet browsing skills are required for learners and faculty to effectively use the Learning Management System. Orientation programmes, user manuals, video tutorials, and technical support facilities are provided to learners and staff for effective utilization of the system. Users should be able to: Access and navigate the LMS Download and upload learning materials Participate in online classes and discussion forums Submit assignments and attend online assessments Use email and digital communication tools Faculty members should possess skills in: Digital content creation and course management Conducting online teaching sessions Uploading e-content and assessment materials Monitoring learner progress and generating reports Administrative personnel should have knowledge of: Learner registration and database management LMS administration and user management Academic tracking and report generation
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Learning Platform

Learning Platform :- (Non-SWAYAM) Non- SWAYAM

Provide details for sample module/unit :- DEB-U-0445

URL :- https://lmscdoe.crescent-institute.edu.in/

Student details Login ID :- student_ol@crescent.education

Student details Password :- CDOE1234

Teacher Login Details- Login ID :- teacher_ol@crescent.education

Teacher Login Details- Password :- CDOE1234

Briefly write on ICT facilities available/ to be ready dedicated for the implementation of Online Courses :-

The HEI has established to adequate ICT infrastructure facilities for the effective implementation and delivery of online courses through the Learning Management System. The ICT facilities include: High-speed internet connectivity with adequate bandwidth for uninterrupted online learning activities Dedicated servers/cloud hosting infrastructure for LMS deployment and data management Smart classrooms and multimedia-enabled studios for content creation and live online teaching Video conferencing facilities for virtual classes, webinars, mentoring, and learner interaction Computer laboratories with updated hardware and software resources Digital library access including e-books, e-journals, and online learning resources based on the learner's request Data backup, cybersecurity, firewall, and secure authentication mechanisms Technical support center/helpdesk for learners and faculty members Facilities for online assessments, proctored examinations, and learner analytics Mobile-compatible and browser-enabled access to LMS and e-learning resources Audio-video recording and editing facilities for development of e-content in four-quadrant format The ICT infrastructure is designed to ensure accessibility, scalability, reliability, and seamless delivery of online education programmes.

Off Campus approved by the Government of India

SRNO	NAME OF CENTRE	ADDRESS OF CENTRE	CITY	PIN CODE	STATE	UPLOADED NOTIFICATION PUBLISHED IN THE OFFICIAL GAZETTE
1	B.S Abdur Rahman Crescent Institute of Science and	Kallampatti, Chatrapatti Post, Madurai		625014	30	View

Human Resources Information

ADMINISTRATIVE STAFF FOR ODL PROGRAMMES				
TYPE OF STAFF	TOTAL NO. OF STAFF EXCLUSIVELY FOR ODL	NATURE OF APPOINTMENT	JOINING REPORT	APPOINTMENT LETTER
Deputy Registrar	1	Regular	View	View
Assistant Registrar	1	Regular	View	View

ADMINISTRATIVE STAFF FOR ODL PROGRAMMES

TYPE OF STAFF	TOTAL NO. OF STAFF EXCLUSIVELY FOR ODL	NATURE OF APPOINTMENT	JOINING REPORT	APPOINTMENT LETTER
Section Officer	1	Regular	View	View
Assistants	2	Regular	View	View
Computer Operators	1	Regular	View	View
Multi Tasking Staff	3	Regular	View	View
Technical / Professional	1	Regular	View	View
Admission Counsellors	2	Regular	View	View

ACADEMIC STAFF FOR ODL PROGRAMMES

TYPE OF STAFF	NO. OF STAFF EXCLUSIVELY OF ODL	NATURE OF APPOINTMENT
Head / Professor	3	Regular
Associate Professor	3	Regular
Assistant Professor	3	Regular
Academic Staff for OL Programmes	No. of Staff Exclusively of OL	
Programme Coordinator	3	
Course Coordinator	3	
Course Mentor	3	

Faculty Details for ODL

SR NO	YEAR	ACADEMIC SESSION	PROGRAMME	FACULTY DETAILS					
1	2026-27	August	ARTS/HUMANITIES/SOCIAL SCIENCES - BACHELOR OF ARTS (ENGLISH)	NAME	DESIGNATION	QUALIFICATION	SPECIALIZATION	PHONE	EMAIL
				Dr A Catherine Anna Pushpam	Assistant Professor	PhD	English	9841734071	cathie@cr
				Dr Md Sahidul Islam	Associate Professor	PhD	English	9940565173	sahidul@c
2	2026-27	August	ARTS/HUMANITIES/SOCIAL SCIENCES - BACHELOR OF ARTS (PUBLIC POLICY)	NAME	DESIGNATION	QUALIFICATION	SPECIALIZATION	PHONE	EMAIL
				Dr S P Prem Singh Muthubalan	Assistant Professor	PhD	Public Policy	9486643376	muthubalan@
				Dr Noushad C	Assistant Professor	PhD	Public Policy	9488478382	noushad@cr

SR NO	YEAR	ACADEMIC SESSION	PROGRAMME	FACULTY DETAILS					
3	2026-27	August	ARTS/HUMANITIES/SOCIAL SCIENCES - MASTERS OF ARTS (ISLAMIC STUDIES)	NAME	DESIGNATION	QUALIFICATION	SPECIALIZATION	PHONE	EMAIL
				Dr M Mohamed Rafiq	Assistant Professor	PhD	Islamic	9952599678	rafiq@cresc
				Dr S A Usman Ali	Assistant Professor	PhD	Islamic	8637466982	usmanali@c

















Faculty Details for OL

Faculty Details										
SR NO	YEAR	NAME OF PROGRAMME	COORDINATOR TYPE	COURSE NAME	NAME OF FACULTY	DESIGNATION	QUALIFICATION	SPECIALISATION	NATURE OF APPOINTMENT	EMAIL
1	2026-27	Arts/Humanities/Social Sciences - MASTERS OF ARTS - (ISLAMIC STUDIES)	Course Mentor	Islamic Studies	Dr S Abdus Samad Nadwi	Associate Professor	PhD	Islamic Studies	Regular	samadnad
2	2026-27	Arts/Humanities/Social Sciences - MASTERS OF ARTS - (ISLAMIC STUDIES)	Course Coordinator	Islamic Studies	Dr M Ahamedullah Al Bukhari	Assistant Professor	PhD	Islamic Studies	Regular	ahamedull
3	2026-27	Arts/Humanities/Social Sciences - MASTERS OF ARTS - (ISLAMIC STUDIES)	Programme Coordinator	N.A.	Dr M Yasar Arafath Ali	Assistant Professor	PhD	Islamic Studies	Regular	yasar@cre
4	2026-27	Arts/Humanities/Social Sciences - BACHELOR OF ARTS - (ENGLISH)	Course Mentor	English	Dr S Poornima	Assistant Professor	PhD	English	Regular	poornima@
5	2026-27	Arts/Humanities/Social Sciences - BACHELOR OF ARTS - (ENGLISH)	Course Coordinator	English	Dr S I Muththamizh Selvi	Assistant Professor	PhD	English	Regular	muththam
6	2026-27	Arts/Humanities/Social Sciences - BACHELOR OF ARTS - (PUBLIC POLICY)	Course Mentor	Public Policy	Dr Towseef Ahmad Ganai	Assistant Professor	PhD	Public Policy	Regular	towseef.ag
7	2026-27	Arts/Humanities/Social Sciences - BACHELOR OF ARTS - (PUBLIC POLICY)	Course Coordinator	Public Policy	Dr Zafar Tabrez	Assistant Professor	PhD	Public Policy	Regular	zafartabrez
8	2026-27	Arts/Humanities/Social Sciences - BACHELOR OF ARTS - (PUBLIC POLICY)	Programme Coordinator	N.A.	Dr Venkata Lokesh S	Assistant Professor	PhD	Public Policy	Regular	venkatalok
9	2026-27	Arts/Humanities/Social Sciences - BACHELOR OF ARTS - (ENGLISH)	Programme Coordinator	N.A.	Dr S Vijayakumar	Associate Professor	PhD	English	Regular	vijayakuma

Administration & Technical Staff Details

SR NO	COORDINATOR TYPE	FACULTY NAME	DESIGNATION	QUALIFICATION	SPECIALISATION	NATURE OF APPOINTMENT	EMAIL	APPOINTMENT LETTER	JOINING REPORT
1	Assistant Director	Dr S Thowseaf	Assistant Professor	PhD	Management	Regular	thowseaf@crescent.education		

Technical Support for Online Programmes

CATEGORY	STAFF ROLE	TOTAL STAFF	APPOINTMENT LETTER	JOINING LETTER
(a) Development of e-Content	Technical Manager (Production)	1		
Technical Associate (Audio-Video recording and editing)	Technical Associate (Audio-Video recording and editing)	2		
Technical Assistant (Audio-Video recording)	Technical Assistant (Audio-Video recording)	1		
Technical Assistant (Audio-Video editing)	Technical Assistant (Audio-Video editing)	1		
(b) Delivery of Online Programmes	Technical Manager (LMS & Data)	1		
Technical Assistant (LMS & Data)	Technical Assistant (LMS & Data)	1		
(c) Admission & Examination	Technical Manager (Admission & Result)	1		
Technical Assistant (Admission & Result)	Technical Assistant (Admission & Result)	2		

Other Information

Digitization / Compliance Details

SR NO	ACTIVITIES	STATUS
1	Student registration / Admission	Yes
2	Administration	Yes
3	Finance	Yes
4	Academic activities	Yes
5	Student Support System	Yes
6	Continuous Evaluation	Yes
7	Online Support	Yes

Status of Court Case(s)

SR NO	STATUS OF A COURT CASE(S)	W.P. NO	COURT / JURISDICTION	STATUS AS ON DATE
1	No	N.A.	N.A.	N.A.

Help Desk Details

Help Desk Address	BSA Crescent Institute of Science and Technology Campus, G.S.T Road, Vandalur, Chennai 600 048, Tamil Nadu, India.
Name of Contact Person	Mr Khaja Thameem
Designation	Academic Coordinator
Phone No	8667530226
Email	cdoesupport@crescent.education
Contact Hours	09001610
Student Grievance Committee	Yes

Ombudsperson Details

Name	Dr. P.K.Jawahar
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Designation	Nodal Officer
Qualification	PhD
Experience	33
Phone No	9444149448
Email	jawahar@crescent.education

Compliance

Whether HEI ensure the compliance of entry level qualifications, curriculum, teaching-learning scheme, pattern of question papers for end semester examination or term end examination, pass or fail criteria for all proposed programmes under both mode is same as for conventional programme:-

Yes

Whether all proposed programmes are being offered by the constituent colleges or Departments or Centre for Distance and Online Education:- **Yes**

Whether the National Credit Framework (NCrF) is being followed for conventional mode:- **Yes**

Whether the National Credit Framework (NCrF) will be followed for Both (ODL & OL):- **Yes**

Whether total Programme fee includes all components as per UGC Norms:- **Yes**

Whether HEI follows the UGC Norms/guidelines for fee and refund policy:- **Yes**

Whether 75% attendance in all the activities of the ODL/OL Programmes prior to end semester examination or term-end examination:- **Yes**

Whether Weightages to continuous assessment and end-semester examinations or term-end examinations as per the clause mentioned in the Regulations:-

Yes

Whether HEI follows Pass/Fail Criteria as per UGC norms :- **Yes**

Whether Programme Project Report (PPR) prepared for all proposed Programmes and approved as per Regulation 13 and Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :- **Yes**

Whether HEI ensures the compliance of provisions for the Programme Project Report (PPR) as mentioned in Annexure V of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :- **Yes**

Whether HEI adheres to the compliance of provisions mentioned in Annexure VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :-

Yes

Preparedness of SLM of all proposed programmes is as per Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :- **Yes**

Whether HEI adheres to the compliance of provisions mentioned in Annexure VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Preparation of Learning Material:- **Yes**

Whether the Contents of Programme Project Report (PPR) of all proposed programmes contain the following points:

Programme's mission and objectives: **Yes**

Relevance of the programme with HEI's Mission and Goals: **Yes**

Nature of prospective target group of learners: **Yes**

Appropriateness of programme to be conducted in Open and Distance Learning and/or Online mode to acquire specific skills and competence: **Yes**

Instructional Design: **Yes**

Procedure for admission, curriculum transaction and evaluation: **Yes**

Requirement of laboratory support and Library Resources: **Yes**

Cost estimate of the programme and the provisions: **Yes**

Quality assurance mechanism and expected programme outcomes: **Yes**

Proposed Examination center for term-end Examination for ODL/Online programmes for Upcoming Academic Years:

Whether examination center is within the territorial jurisdiction of the HEI as per regulations: **Yes**

Whether the examination center is located as per Regulations: **Yes**

Provision of CCTC Cameras: **Yes**

Provision of Bio-metric attendance: **Yes**

Provision of Video recording: **Yes**

Compliance to specific provisions of UGC (ODL Programmes and Online Programmes) Regulations, 2020

The HEI undertakes to ensure all the provisions of the regulation and few specific provisions adherence to the following:

Learner Support Centre defined under these regulations will not be the Learner Support Centre for more than two Higher Educational Institutions at a time to offer programmes in Open and Distance Learning mode:-

NA

Learner Support Centre will not be set up under a franchisee agreement in any case. :- **NA**

Academic and instructional facilities at its Learner Support Centres for Open and Distance Learning mode, and information resources for online delivery of programmes meet all the conditions of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and guidelines issued from time to time. :-

NA

Intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by HEI shall not be more than three times of the approved intake in conventional mode (in case of Dual Mode). :-

Yes

Learning enrolment under science discipline will commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners (for Open University). :-

NA

Private University established under a State Act will be eligible to offer programmes under Open and Distance Learning mode through its Head Quarters and UGC approved Off Campus. :-

NA

Deemed to be University will be eligible to offer programmes under Open and Distance Learning mode through its Head Quarters and MoE approved Off Campus :-

Yes

Academic and administrative staff has appointed as per University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in the Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulation, 2018 and as amended from time to time. :-

Yes

Academic and Administrative Staff mentioned in the application are exclusively appointed for the offering of programmes under ODL/Online mode :-

Yes

For Undergraduate, Postgraduate and Postgraduate diploma programmes under the discipline of Management, Computer Applications and Travel and Tourism, Higher Educational Institution will adhere to all the norms and standards stipulated by AICTE for offering these programmes in ODL/Online mode :-

Yes

Higher Educational Institution shall not offer its programmes or other related activities through franchising arrangement for the purpose of offering programmes through Open and Distance Learning mode/Online mode: :-

Yes

Examination Centres meet all the guidelines laid under Annexure II of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.

Yes

Upload Affidavit as per the prescribed format :- [View](#)

Submission

It is hereby declared and affirmed that the Higher Educational Institution shall adhere to all the provisions mentioned under the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 including following Annexures

- Centre for Internal Quality Assurance (CIQA) in Annexure I
 - Conduct of Examination and Minimum Standards for Examination Centres in Annexure II
 - Territorial Jurisdiction and Regulating Provisions for Different Types of Higher Educational Institutions in Annexure III (For ODL Programmes)
 - Human Resource and Infrastructural Requirements in Annexure-IV
 - Guidelines on Programme Project Report (PPR) in Annexure-V
 - Quality Assurance Guidelines of Learning Material in Multiple Media and Curriculum and Pedagogy in Annexure-VI
 - Guidelines on Self-Learning Material and E-Learning Material in Annexure-VII
 - Assessment Criteria for Offering Online Programmes through Non-SWAYAM Learning Platform as per Annexure-IX
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- Further undertakes to ensure that the HEI shall display on its website a joint declaration by authorized signatories, Registrar and Director of Centre for Internal Quality Assurance, authenticating the documents uploaded on its website, in compliance of regulation 9 of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.
 - The HEI hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. The Higher Educational Institution shall be solely responsible for any legal issues arising out of non-compliance of UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020.
 - The HEI understand that in case information provided is found to be contrary to the fact, it would entail not only withdrawal of permission/recognition for such ODL courses but also for other courses offered by the institutions, on regular and conventional mode
 - As per Regulation 5(7) No Higher Educational Institution shall offer any Open and Distance Learning Programme and/or Online Programme and admit learners thereto unless it has been granted recognition by the Commission and admission shall not be made in anticipation of the recognition.
 - Application fee once paid is strictly **NON-REFUNDABLE** under any circumstances.

HEIs may please note that the mere submission of an application should not be considered as grant of approval and that all application(s) shall be subject to scrutiny with respect to the standards stipulated in the UGC (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 and its amendments.

**Final Submission Date :
5/11/2026 7:56:01 PM**

Note : "HEIs are advised to carefully verify that all entered details are correctly displayed in the Application Preview. If any changes are required, kindly click "Go to Application" to edit the details. If all information is correct, click "Final Submission" to submit the application. Please note that no edits or modifications will be allowed after final submission."

**Your application successfully submitted on 5/11/2026 7:56:01 PM under
Eligible category**